



**Blackpool, Glen, Farranree Community  
Youth Training Centre Ltd.**

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**Course Code** CK1CO63E

**Duration of all Courses** 52 weeks

**Client Group**

The priority client group for the CTC is Early School Leavers, i.e. young persons between 16 and 21 who have left school at or about the minimum school leaving age without sitting for the Leaving Certificate and who are experiencing difficulties in entering the labour market. The second priority group for the CTCs are other unemployed under 21 year olds with few or no qualifications and for whom the CTC offers the best option.


However, the Training Centre accepts trainees from all walks of life but the emphasis is on early school leavers and those from the locality. The courses are open to both male and female participants from the designated catchment area. All young people who enter the centre should achieve certification and have the opportunity to undertake work experience placements.

BGF CTC will provide a learner-centred approach to early school leavers in a stimulating and supportive environment where highly skilled staff will help learners develop their full potential; gain nationally recognised qualifications and progress toward employment. We empower local early school leavers and young adults to develop personally, vocationally and socially to meet their individual needs. We offer learning within a supportive, innovative, safe, caring, positive and non-judgemental environment. Trainees can also be referred to the centre by social services, Gardai, schools attendance officers, the probation services or by other trainees both past and present.

**Course Certification**

The following courses are on offer within the centre:

1. Arts, Crafts, Digital Media and Design Course

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2. Multi – Skills / Woodwork
  3. Computer applications
  4. Hairdressing
  5. Catering.
  6. Link Work Experience

These courses provide training leading to QQI Major Awards at levels 3-4

### **Additional Services to Courses**

- Advocacy Program
- Mentoring Services
- Personal; Development
- Literacy & Numeracy

### **Arts, Crafts, Digital Media and Design Course**

This course offers a Major Award level 4 Pathway to Employment (General Learning) 4m2010. The aim of this program is to prepare young people to progress onto careers that would involve design, digital Media or crafts.

The course content includes the following:

- Communications 4N0689
- Functional Maths 4N2138
- Information Tech Skills 4N1125
- Personal Effectiveness 4N1132
- Work Experience 4N1168
- Digital Media 3N0552
- Digital Media 4N1858
- Customer Service 4N1989
- Business English 4N1198
- Combined materials 5n0764
- Customers services 4n1989

### **Multi- Skills/ Woodwork Course**

This course offers a Major Award level 4 Pathway to Employment (General Learning) 4m2010. The aim of this program is to prepare young people to progress onto careers that would involve carpentry, security or fitness

The course content includes the following:

- Communications 4N0689
- Functional Maths 4N2138

- Informaton Tech Skills 4N1125
- Personal Effectiveness 4N1132
- Work Experience 4N1168
- Health related Fitness 4N2666
- Woodwork 3n0589
- Guarding Skills 4n1118
- Workplace Safety 4n1124
- Door security Procedures 4n1114



### **Computer Applications Course**

The aim of this program is to prepare young people to progress onto careers that would involve Information Technology. This course offers a level 4 Major Award in Information and Communications Technology Skills.

The course content includes the following:

- Communications 4N0689
- Information Tech Skills 4N1125
- Personal Effectiveness 4N1132
- Work Experience 4N1168
- Mathematics 4N1987
- Web Design 4N1122
- Workplace Safety 4n1124
- Computer Applications 4N1112
- ECDL

### **Catering Course**

The aim of this program is to prepare young people to progress into a career in the service industry i.e. restaurants, bars, cafes, deli's. This programme leads to a Level 4 Major Award in Catering Support.

The course content includes the following:

- Personal Effectiveness 4N1132
- Work Experience 4N1168
- Kitchen Skills 4N1150

- Customers services 4n1989
- Handling Food Hygienically 4N1119
- Short Order Cooking 4N1151
- Communications 4N0689
- Information Tech Skills 4N1125
- Meal Service 5N0635



### **Hairdressing Course**

The aim of this program is to progress young people onto a career in the hair industry. This course offers a VTCT level 2 Diploma in Hairdressing Services.


The course content includes the following:

- Health & Safety Practice in Salon
- Working in the Hair Industry
- Client Consultation for Hair Services
- Shampoo & Conditioning the Hair & Scalp
- The Art of Dressing Hair
- Creating Image based on a theme within the Hair & Beauty Sector
- Salon Reception Duties
- The Art of Hair Colouring
- Presenting a Professional Image
- Introduction to the Hair & Beauty Sector
- Promote Products/Services to Clients in a Salon

### **We also offer a Level 3 Major Award in Employability Skills for learners who meet the award requirements.**

The aim of the training programme is to provide flexible training opportunities to raise competency levels of unemployed people, not otherwise being catered, facilitating their progression to or toward labour market





participation, using collaborative community resources and opportunities.

The course content includes the following:

Career Preparation	3N0896
• Work Experience	3N0587
• Application of Numbers	3N0928
• Personal Effectiveness	3N0565
• Communications	3N0880
• Computer Literacy	3N0881
• Digital Media	3N0552
• Woodturning	3N0590
• Breakfast Cookery	3n0895
• Operating Dishwasher	3n0884
• Woodwork	3n0589
• Nutrition and Healthy Option	3n0887

### **The role of the Advocate**

- To support early school leavers to progress following training in any of the above courses
- Provides advice, guidance and specific help with decision-making to learners ready to take the next step.
- Curriculum vitae preparation
- Links between employers and participants at BGF CTC
- Career information/planning
- Tracking
- Provides additional support for trainee on link work experience
- Job/Course Applications
- Interview Skills
- Work experience preparation

### **How to Apply**

If you are interested in applying for a course, call in during opening hours to fill out an application form. You will need to bring along the following items for Registration:

1. Bank Details:
  - Account Number
  - Bank Name and Address
  - Bank Sort Code



2. Birth Certificate or Passport
3. PPS Number
4. You will have to be registered with the local LES Office, if not we can set one up for you.
5. An interview will then be set up.

If applicable you must be registered with the department of Social Welfare. If you are registered with Social Welfare you will be given a form in BGF CTC to fill out and take to the Social Welfare Dept. informing them that you will be taking up a course.