

TRAINING ALLOWANCE ENTITLEMENT - FORM F103



PART A: To be completed by the ETB's Further Education & Training Centre

NAME: _____ PPS Number: _____

ADDRESS: _____

EIRCODE: _____

Course Title:	Start Date:	Course Code:
Course Location:	Finish Date:	Course Duration: _____ Weeks

ETB Officer Contact: Jenny Norwood. Telephone No: 021-4856286 Email: registrations@corktrainingcentre.ie

PART B: To be completed by the Department of Employment Affairs and Social Protection

To establish if an applicant is eligible for a Training Allowance please complete the following:

1. Is the applicant in receipt of a Department of Employment Affairs and Social Protection Payment?
 Yes No Pending If pending, state Scheme Type: _____

2. If 'YES' to Question 1, please tick the relevant payment/category listed below:

A. Jobseeker's Allowance under 25		K. Illness Benefit (Partial Capacity)	
B. Jobseeker's Allowance 25 and over		L. Invalidity Pension (Partial Capacity)	
C. Jobseeker's Transitional Payment (youngest child is aged between 7 and 13 years inclusive) See Note 1 overleaf		M. Credits Only	
D. Jobseeker's Benefit		N. Farm Assist	
E. One-Parent Family Payment (OFP) See Note 2 overleaf		O. Fish Assist	
F. Supplementary Welfare Allowance (BASI) under 25		P. Deserted Wife's Benefit	
G. Supplementary Welfare Allowance (BASI) 25 and over		Q. Widow/er's or Surviving Civil Partner's Pension	
H. Occupational Injuries Benefit		R. Blind Pension	
I. Dependant on Partner's Claim		S. Daily Expenses Allowance (BASI SWA)	
J. Disability Allowance		T. Pandemic Unemployment Payment (PUP)	

The applicant's weekly rate of payment may change during the course for the following reason(s):

- OFP to end due to age of youngest child OFP16 form to issue by DEASP.
- JA/SWA applicant will reach 25 years Date of Birth: __/__/__ See Note 3 overleaf

3. Duration of **continuous** payment? / **Months/Days**

4. Number of days signing for JA and JB?

Definition of Continuous Payment: Any category or combination listed at 2 above **MUST** be recorded in Months.

5. Weekly Rate	Amount (in words)	€
Personal Amount		
Qualified Adult Amount		
Qualified Child Amount*		
(No. of children) <input type="checkbox"/>		
Less Weekly Means		
Max Pay Yes <input type="checkbox"/> No <input type="checkbox"/> See Note 4 overleaf		
Total Amount Paid		

Please tick appropriate boxes for the three questions below.

Yes No Qualifies for Fuel Allowance

Weekly Option Lump Sum Option

1st Lump Sum paid _____

2nd Lump Sum paid _____

*Please list Date of Birth for any Qualified Children: dd/mm/yyyy

Child 1	/ /	Child 4	/ /
Child 2	/ /	Child 5	/ /
Child 3	/ /	Child 6	/ /

Department Stamp

Signed: _____ Print Name: _____
 Officer, DEASP

Telephone Number: _____ Email: _____

Completing F103 form

PART A should be fully completed by the ETB's Further Education & Training Centre.

PART B should be completed by the Department of Employment Affairs and Social Protection.

Notes:

- (1) The Jobseeker's Transitional Payment (JST) is a special arrangement under the Jobseeker's Allowance scheme that aims to support lone parents of young children. This payment is available to applicants who are not cohabiting and whose youngest child is aged between 7 and 13 years inclusive. **From 16th November 2016, JST customers will continue to be paid by the Department of Employment Affairs and Social Protection while attending an ETB course.**
- (2) Applicants who are in receipt of the **One-Parent Family Payment will continue to be paid by the Department of Employment Affairs Social Protection while attending an ETB course.**
- (3) Max Pay: Where both of a couple are in receipt of Jobseeker's Allowance in their own right the family rate is divided between them. Where one member of a couple is claiming Jobseeker's Allowance and the other is in receipt of certain PRSI based payments their combined payments cannot exceed the amount which would be payable if only one person made a claim. Where the combined payments exceed this maximum amount, the Jobseeker's Allowance payment must be reduced by the amount of the excess (i.e. the Jobseeker's Allowance payment is reduced by the difference between the maximum amount payable and the amount of the other payment).
- (4) An applicant is considered long term for Jobseeker's Allowance or Supplementary Welfare Allowance purposes when they have been signing for 390 days. All applicants must also satisfy the other qualifying conditions for the Fuel Allowance scheme.

An applicant can apply for a weekly payment of fuel allowance or 2 lump sums October to December and January to March.

- (5) The date of birth of child dependants is required to ascertain the correct entitlements as there is a difference in the rates for children over 12 and under 12 as a result of the Budget 2019 changes.